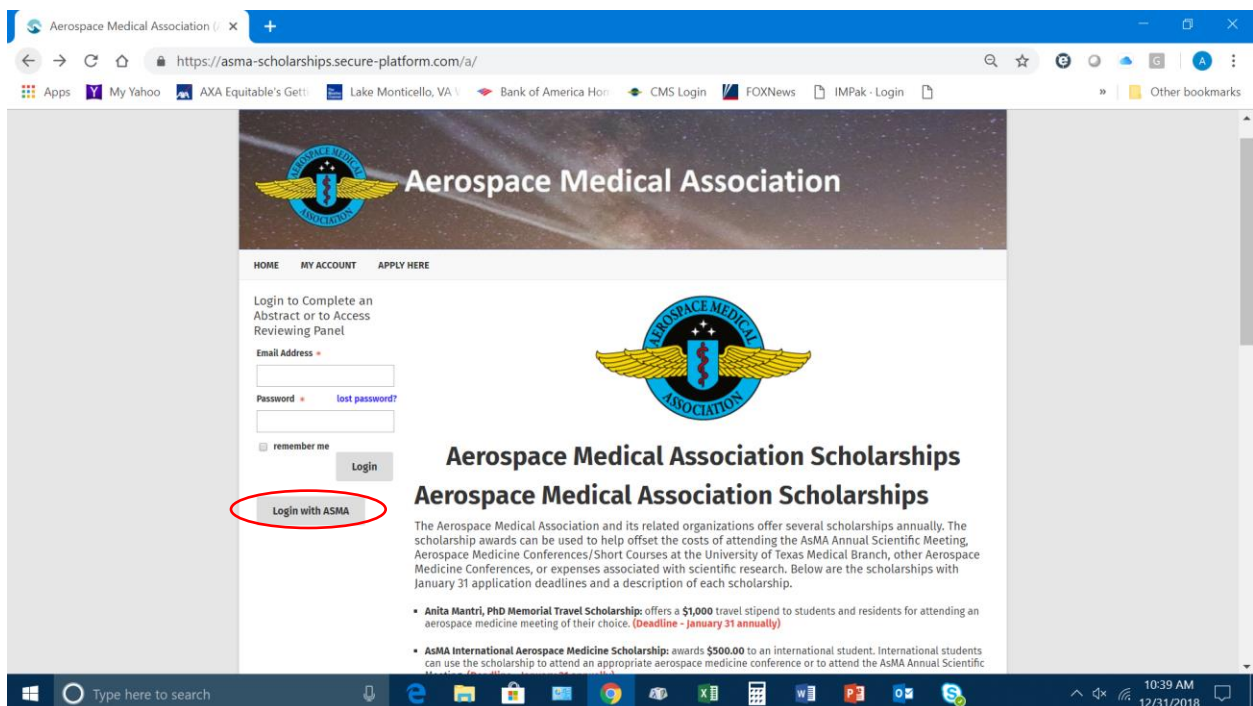


AsMA Annual Scholarships

OpenWater Online Application Instructions

1. Go to <https://www.asma.org/about-asma/careers/scholarships>
 - a. Review the available scholarships
 - b. Identify those scholarships you wish to apply for
2. Select “**AsMA Scholarships Website**” (<https://asma-scholarships.secure-platform.com/a/solicitations/home/5>)
3. AsMA members select “Login with AsMA” and enter AsMA login credentials



The screenshot shows a web browser window with the URL <https://asma-scholarships.secure-platform.com/a/>. The page features the Aerospace Medical Association logo at the top left and a navigation bar with links for HOME, MY ACCOUNT, and APPLY HERE. Below the navigation bar, there is a login section with the text "Login to Complete an Abstract or to Access Reviewing Panel". This section includes input fields for "Email Address" and "Password", a "remember me" checkbox, and a "Login" button. A red circle highlights the "Login with ASMA" link located below the login fields. To the right of the login section, the page title "Aerospace Medical Association Scholarships" is displayed, followed by a paragraph describing the scholarships and a list of specific scholarship opportunities, including the "Anita Mantri, PhD Memorial Travel Scholarship" and the "AsMA International Aerospace Medicine Scholarship".

Aerospace Medical Association

HOME MY ACCOUNT APPLY HERE

Login to Complete an Abstract or to Access Reviewing Panel

Email Address *

Password * [lost password?](#)

☐ remember me

Login

Login with ASMA

Aerospace Medical Association Scholarships

The Aerospace Medical Association and its related organizations offer several scholarships annually. The scholarship awards can be used to help offset the costs of attending the AsMA Annual Scientific Meeting, Aerospace Medicine Conferences/Short Courses at the University of Texas Medical Branch, other Aerospace Medicine Conferences, or expenses associated with scientific research. Below are the scholarships with January 31 application deadlines and a description of each scholarship.

- **Anita Mantri, PhD Memorial Travel Scholarship:** offers a \$1,000 travel stipend to students and residents for attending an aerospace medicine meeting of their choice. (Deadline - January 31 annually)
- **AsMA International Aerospace Medicine Scholarship:** awards \$500.00 to an international student. International students can use the scholarship to attend an appropriate aerospace medicine conference or to attend the AsMA Annual Scientific Meeting.

4. Non-members of AsMA select “My Account” at top of page and create OpenWater account

Aerospace Medical Association

HOME MY ACCOUNT APPLY HERE

Login to Complete an Abstract or to Access Reviewing Panel

Email Address *

Password * [lost password?](#)

☐ remember me

Login

Login with ASMA

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Aerospace Medical Association

HOME MY ACCOUNT APPLY HERE

Login or Create an Account

Login

Email Address *

Password * [lost password?](#)

☐ remember me

Login with ASMA

Login

Create a New Account

Email Address *

First Name *

Last Name *

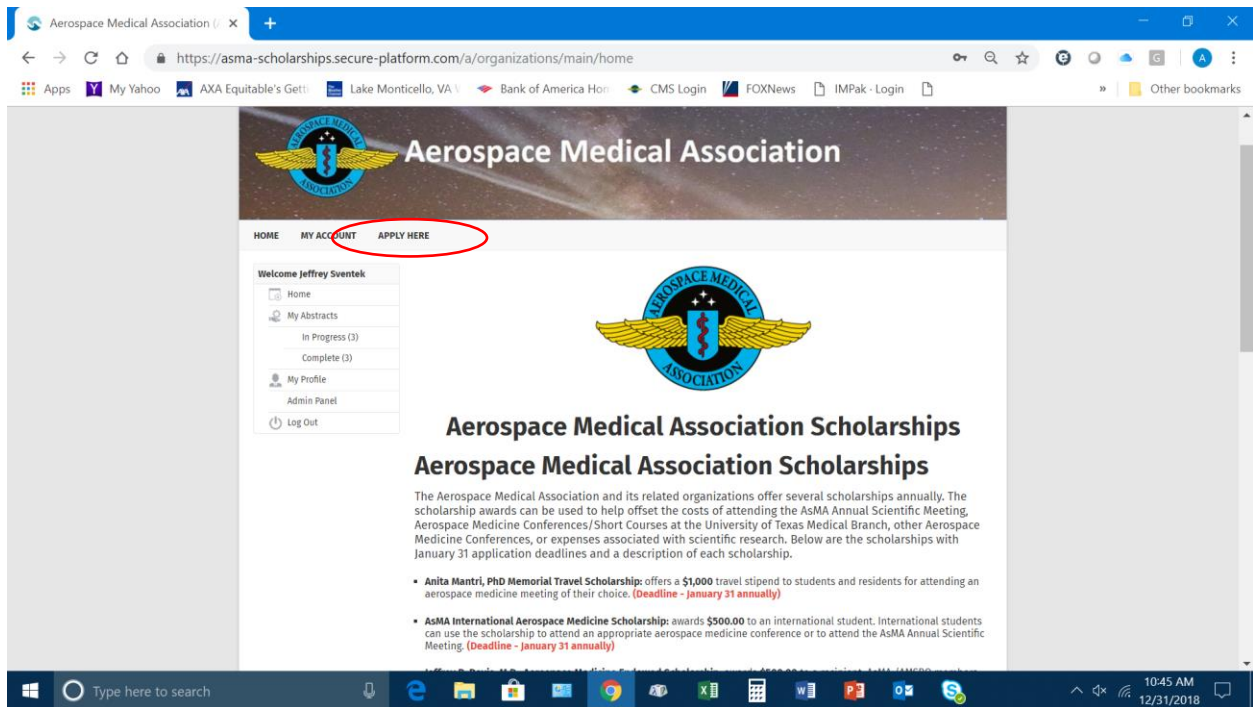
Job Title

Primary Address *

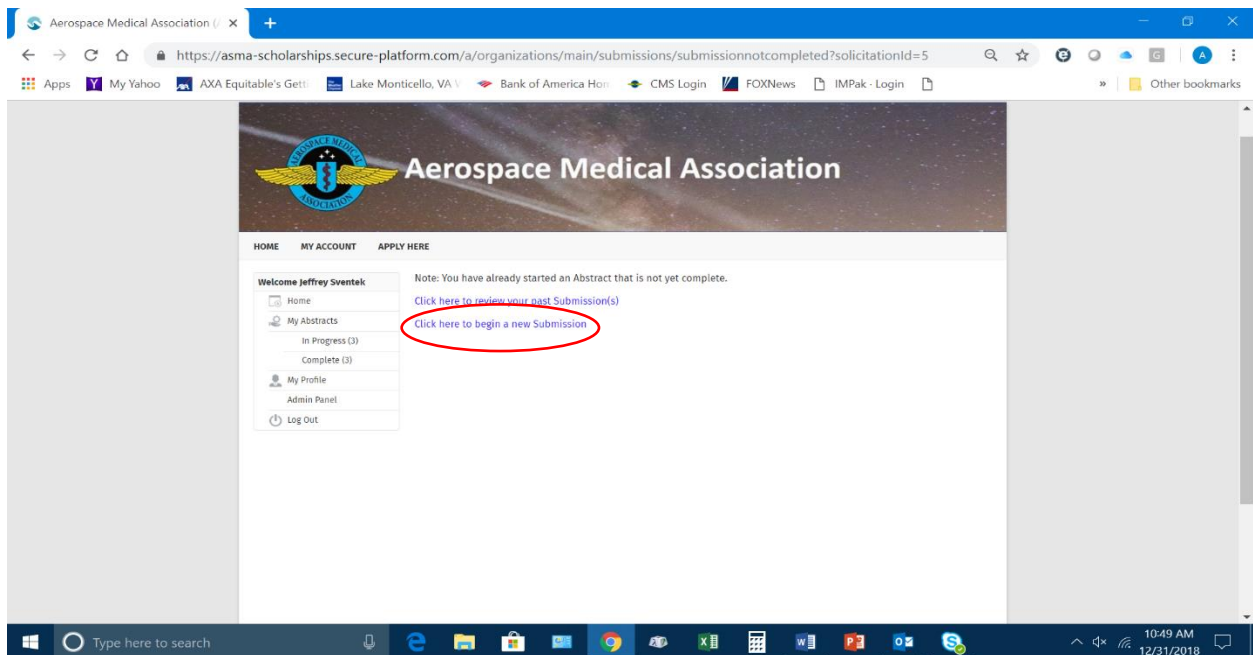
Street Address

Line 2

5. Begin scholarship application by selecting “Apply Here”



6. Begin new application by selecting “Click here to begin a new submission”. You will see the page below if you have already started or completed previous submissions.



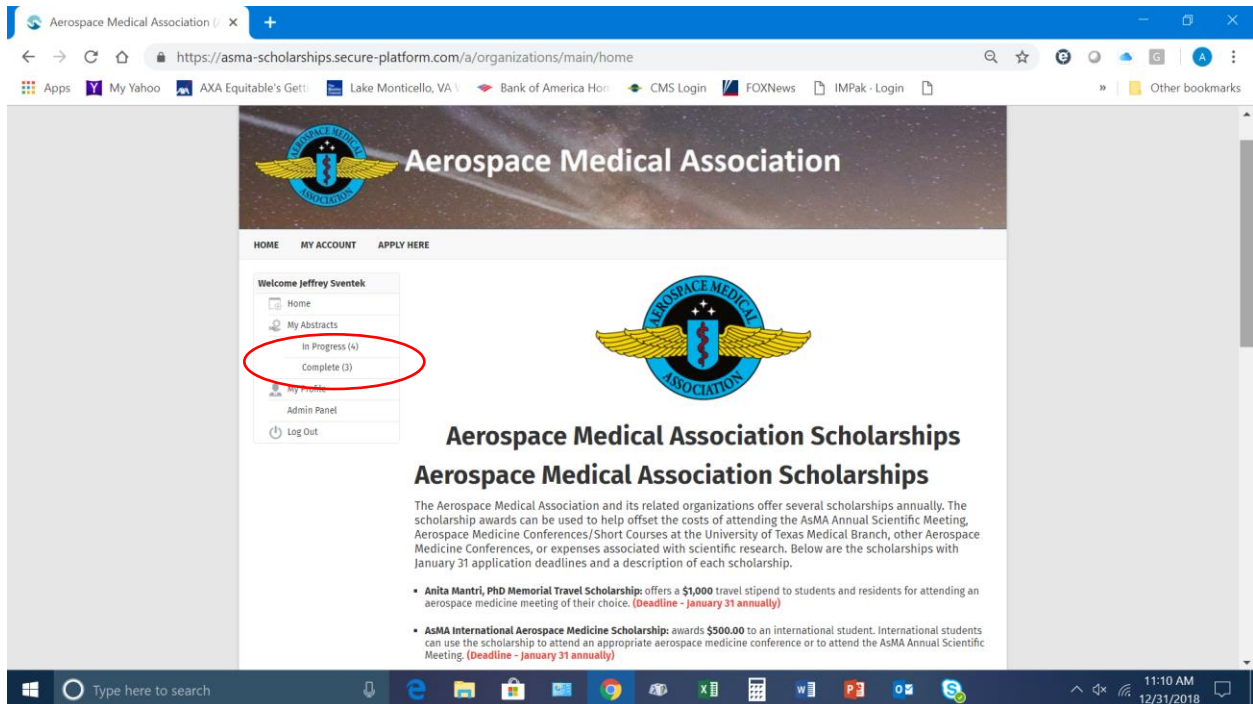
7. If you do not have any previous submissions, you will be taken directly to the new submission scholarship webpage

The screenshot shows a web browser window with the URL <https://asma-scholarships.secure-platform.com/a/organizations/main/submissions/details/2026>. The page header features the Aerospace Medical Association logo and the text "Aerospace Medical Association". Below the header, there are navigation tabs: "HOME", "MY ACCOUNT", and "APPLY HERE". The main content area is titled "Scholarships" and includes a dropdown menu for "Select the scholarship you are applying to" with a "(select)" option. Below this, there are input fields for "Applicant Name" (with "Jeffrey" and "Sventek" entered) and "Primary Address" (with "Street Address", "Line 2", and "City" fields). A sidebar on the left contains a "Welcome Jeffrey Sventek" message and a list of links: "Home", "My Abstracts", "In Progress (4)", "Complete (3)", "My Profile", "Admin Panel", and "Log Out". At the bottom of the sidebar, contact information for Jeff Sventek is provided: "Jeff Sventek, AsMA Executive Director, 703-739-2240 x105, jsventek@asma.org". The Windows taskbar at the bottom shows the time as 10:52 AM on 12/31/2018.

8. Select the scholarship you wish to apply for and complete all of the required fields in the application form. All fields are self-explanatory. We recommend you Save your application form as you work through the application pages.
9. At the end of each application form, you will be given the opportunity to either "Save" or "Save and Finalize" your application. If a scholarship requires a Letter of Support or Letters of Recommendation from professors or supervisors, please be sure to send the requests for these letters from the application form. Once sent, the application form will indicate "Sent." The person receiving the request will then be invited to complete the recommendation form via the website. Once the recommendation form has been completed and submitted, the application form will indicate "Received." DO NOT SELECT "SAVE AND FINALIZE" UNTIL ALL RECOMMENDATIONS HAVE BEEN RECEIVED.

Use a Copy of a Completed Scholarship Application to Build Additional Scholarship Applications for Different Scholarships

1. Once you have a completed application, you will see it listed as “Complete (1)” on your Home Page dashboard



2. My dashboard shows “In Progress (3)” and “Complete (3).” When I select the “Complete (3)”, I am shown the three submissions I have completed. I submitted a scientific abstract via the OpenWater abstract submission system and I also submitted two scholarship applications.

The screenshot shows a web browser window with the URL <https://asma-scholarships.secure-platform.com/a/organizations/main/submissions/complete>. The page header features the Aerospace Medical Association logo and the text "Aerospace Medical Association". Below the header, there are navigation links: HOME, MY ACCOUNT, and APPLY HERE. The main content area is titled "Complete" and displays a table of completed submissions. The table has columns for Call for Submission, #, Category, Title, Date, and Action. The first row shows a submission titled "Sventek's Test of the Abstract Submission System" with a date of 8/10/2018 09:03 AM. The second row shows a scholarship submission titled "Aerospace Nursing & Allied Health Professionals Eileen Hadbavny Scholarship" with a date of 12/27/2018 11:51 AM. The third row shows a scholarship submission titled "Space Medicine Association Jeffrey R. Davis, MD Scholarship" with a date of 12/27/2018 07:54 AM. The third row's "Action" column contains links "Print | View | Copy Abstract", which are circled in red. The page also includes a sidebar with a welcome message "Welcome Jeffrey Sventek" and a list of navigation options: Home, My Abstracts, In Progress (4), Complete (3), My Profile, Admin Panel, and Log Out. At the bottom, there is a status bar showing "Showing 1 to 3 of 3 entries" and "This page shows activity from the last 120 days. Show full history".

Call for Submission	#	Category	Title	Date	Action
Annual Scientific Meeting Abstract Submission (Main)	052	Slide > Other > Other Related Topics	Sventek's Test of the Abstract Submission System	8/10/2018 09:03 AM	Print View
Scholarships (Main)	1989	Aerospace Nursing & Allied Health Professionals Eileen Hadbavny Scholarship	Sventek, Jeffrey	12/27/2018 11:51 AM	Print View Copy Abstract
Scholarships (Main)	1981	Space Medicine Association Jeffrey R. Davis, MD Scholarship	Sventek, Jeffrey	12/27/2018 07:54 AM	Print View Copy Abstract

3. I can save time on subsequent scholarship applications by selecting “Copy Abstract” from one of my completed scholarship applications. If I select “Copy Abstract” from my Space Medicine Association Jeffrey R. Davis, MD Scholarship, I am presented with the opportunity to copy all sections and apply those to a new scholarship. In the screen capture below, I choose to apply the copied application fields to a new application for the Anita Mantri, PhD Memorial Travel Scholarship.

The screenshot shows a web browser window with the URL <https://asma-scholarships.secure-platform.com/a/organizations/main/submissions/clone/1983>. The page is titled "Aerospace Medical Association" and has a navigation bar with "HOME", "MY ACCOUNT", and "APPLY HERE". On the left, a sidebar for "Welcome Jeffrey Sventek" lists links: Home, My Abstracts, In Progress (4), Complete (3), My Profile, Admin Panel, and Log Out. The main content area is titled "Copy Submission" and contains the following text: "Save time and copy your Submission for Scholarships.", "Submission to Copy: Sventek, Jeffrey", "Category: Space Medicine Association Jeffrey R. Davis, MD Scholarship", and a dropdown menu labeled "Select the scholarship you are applying to *". The dropdown menu is open, showing "Anita Mantri, PhD Memorial Travel Scholarship" selected. Below the dropdown, there is a red line through the text "Offers a \$1,000 travel stipend to students and residents for attending an aerospace medicine meeting of their choice." and a deadline: "Deadline to apply is January 31, 2019 at 23:59 EST." At the bottom, there is a form for "Applicant Name" with two input fields: "Jeffrey" and "Sventek".

4. All of the application form sections that are common to both scholarships will be retained and presented in the second scholarship application. You will only need to then complete those application form sections unique to the second scholarship application form.
5. Complete the unique sections for the new scholarship application and then “Save” or “Save and Finalize” the new application.
6. The above process can be used an unlimited number of times.